

**MINUTES  
EAGAR TOWN COUNCIL  
REGULAR MEETING  
22 W. 2<sup>nd</sup> St., Eagar, AZ  
August 1, 2017 - 7:00 P.M.**

Mayor Bryce Hamblin called the Special Council Meeting to order and welcomed those present. Mayor Hamblin requested the record show that Councilor James Nelson, Jr. was absent and all other Councilmembers are present. Mayor Hamblin led the Pledge of Allegiance and Winslow McNeill offered the invocation.

COUNCIL PRESENT: Bryce Hamblin, Mayor  
Steve Erhart, Vice Mayor  
Debra Seeley  
Winslow McNeill  
Allen Browning  
John O. Phelps

COUNCIL ABSENT: James Nelson, Jr.

STAFF PRESENT: Bruce Ray, Interim Town Manager  
Mike Sweetser, Police Chief  
Frank Adams, Fire Chief  
Jeremiah Loyd, Community Development Director  
Katie Brady, Finance Manager  
Doug Brown, Town Attorney  
Will Gleeson, Police Officer  
Roberta Reed, Town Magistrate  
Marion Wiltbank, Assistant Town Clerk

**ITEM #5: SUMMARY OF CURRENT EVENTS**

Councilor Winslow McNeill reported the Public Safety Personnel Retirement System (PSPRS) Board met this week to approve some changes that had been proposed and been discussed about repayment of the member's past increased contribution. Also, with Town Clerk Eva Wilson retiring Katie Brady was voted as the PSPRS Board Secretary.

Interim Town Manager Bruce Ray reminded the Council that they are serving at the Bashas` Ice Cream Social Friday night at 6:00 p.m.

Mr. Ray said the Town is changing the host email provider, and if Councilors have an eagaraz.gov email that they don't use and want to give it up, let him know.

Mr. Ray reported the UTV Jamboree is going to be Labor Day weekend and they would like somebody, preferably Mayor Hamblin, to conduct the welcome ceremony. Mr. Ray will let Mayor Hamblin know where, time, and date closer to that event.

Mr. Ray stated that on September 6, 2017 NACOG Regional Council Chair John Moore, the Mayor from Williams, would like to host a lunch for Southern Apache County and invites the Mayor and all Councilmembers that can attend. This will be for an overview of the NACOG programs and answer any questions Council might have about NACOG.

Mr. Ray and Community Development Director Jeremiah Loyd met with the Hopi Tribe and discussed Eagar Industrial Park Master Plan and gave a tour of the proposed annexation area. It was a very good opportunity for the Town and support was asked for the annexation and Mr. Ray thinks their support is favorable. Hopefully in the next six months the Town will receive a letter from the Hopi Tribe and once it is received the Town will proceed with the annexation request to State Land.

Police Chief Mike Sweetser reported the follow up Council had requested regarding the Special Response Team (SRT) Intergovernmental Agreement (IGA). Chief Sweetser met with Commander Jeff McNeil, leader for the SRT, and they are in the works of establishing by-laws. Council's concern is to insure that all entities involved in the IGA have a say in the matters.

#### **ITEM #6: OPEN CALL TO THE PUBLIC**

Terry Shove, Boys and Girls Club of Round Valley (BGCRV), thanked the Mayor and Council for their consent in May to donate water to the organization which was not used at the alternative property. The BGCRV has hired Jason Moore as the new director and he will be a great addition to the BGCRV. Mr. Moore has been in St. Johns and is a Seminary Teacher and a graduate of the U of A. The BGCRV will be selling hotdogs for Eagar Days in front of their club. She stated the BGCRV is grateful for the Town of Eagar and everything they do for them.

Round Valley Unified School District Superintendent Travis Udall shared his gratitude to the Mayor and Council of the partnering with the Town of Eagar, Bruce Ray's leadership in putting together the Expo, and working with the schools for Eagar Days. Mr. Udall wanted Mayor and Council to know that they had the schools commitment to try to make this work and into the future as well. Mr. Udall stated this partnership is good for the community and is needed to make the community stronger and better.

Mayor Bryce Hamblin stated the Town of Eagar appreciates the school district's support and help as a good part of Eagar Days is going to be held at the Dome.

Mike McClellan, the new Principal of the Round Valley Elementary School, introduced himself. He is also in attendance tonight regarding the discussion of stop signs.

**ITEM #7: CONSENT AGENDA**

- A. APPROVAL OF MINUTES OF EAGAR TOWN COUNCIL MEETING(S) HELD JUNE 2017
- B. APPROVAL OF JUNE 2017 NATIONAL BANK OF ARIZONA TRANSMITTALS, CHECKS WRITTEN, PAYROLL DIRECT DEPOSIT VOUCHERS, AND CREDIT CARD PURCHASES
- C. ACCEPTANCE OF JUNE 2017 FINANCIAL REPORT AND SALES TAX REPORT
- D. APPROVAL TO ALLOW FOR THE SOLICITATION OF BIDS FOR CHIP SEAL FOR UDALL SUBDIVISION (DORINDA, GENEVIEVE AND ALL SIDE STREETS), CHERRY, ELM, EAST 7<sup>TH</sup> LANE, GARY, BOND, 9<sup>TH</sup> LANE, 9<sup>TH</sup> STREET, EAST 4<sup>TH</sup> STREET, EAST 6<sup>TH</sup> STREET, POVERTY FLAT, ALTA VISTA, EAST 6<sup>TH</sup> AVENUE, PARK PLACE AND CRYSTAL LANE NOT TO EXCEED \$126,000 AND TO ALLOW THE TOWN OF EAGAR TO ENTER INTO A CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER
- E. APPROVAL TO DIRECT STAFF TO DRAFT A LETTER TO PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM TO IMMEDIATELY APPLY CREDIT TO EMPLOYER'S RESERVE ACCOUNT

Councilor Winslow McNeill made a motion to approve the Consent Agenda. Vice-Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 6-0

**ITEM #9: NEW BUSINESS**

- A. DISCUSSION AND CONSIDERATION TO ADOPT RESOLUTION 2017-09 APPROVING THE SALE AND EXECUTION AND DELIVERY OF PLEDGED REVENUE REFUNDING OBLIGATIONS, EVIDENCING ALL THE INTERESTS OF THE OWNER THEREOF IN A PURCHASE AGREEMENT, TO PREPAY A LOAN REPAYMENT AGREEMENT OF THE TOWN, THE PROCEEDS OF WHICH FINANCED AND REFINANCED THE COSTS OF CERTAIN MUNICIPAL AND UTILITIES FACILITIES AND EQUIPMENT IN AND FOR THE TOWN; APPROVING THE FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF SUCH PURCHASE AGREEMENT, A TRUST AGREEMENT, A PLACEMENT AGENT AGREEMENT AND OTHER NECESSARY DOCUMENTS; DELEGATING AUTHORITY TO THE MANAGER AND CHIEF FINANCIAL OFFICER OF THE TOWN TO DETERMINE CERTAIN MATTERS AND TERMS WITH RESPECT TO THE FOREGOING; ADOPTING POST-ISSUANCE TAX COMPLIANCE PROCEDURES IN CONNECTION WITH ISSUANCE OF OBLIGATIONS OF THE TOWN; AUTHORIZING THE TAKING OF ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION AND DECLARING AN EMERGENCY

Finance Manager Katie Brady informed Council that a resolution, with emergency clause, is prepared in regards to the rewriting of the lending for the 2007 Greater Arizona Development Authority Bonds (GADA). This document allows Interim Town Manager Bruce Ray, Finance Manager Katie Brady, and Mayor Bryce Hamblin to execute closing documents which could occur as quickly as August 17, 2017. So to avoid additional interest accruing, the Town would like the closing to happen as quickly as possible; and as of today the Town can refinance without penalty.

The summary of bids is at the Councilor's stations for review. The lending came in at 2.22% and we are at 4.9% money right now so the savings are really great. On page 5 of the document from Stifel it shows savings of about \$280,000.00 to rewrite the lending including the fees to Stifel and trustee fees.

The rewriting proposal is really good at 13% savings to rewrite the bonds. There has been discussion of a possible bulk payment to be paid towards the loan with a rewrite in the timeframe allowable; Ms. Brady just needs Council's direction.

Mayor Hamblin asked what the balance of savings will be after the payoff of the two Water Infrastructure Finance Authority (WIFA) loans. Interim Town Manager Ray said once the two bonds are paid off the Town will have \$1.4 million. The goal of the Council is to always maintain three months operating expenses.

After a lengthy discussion, Councilor Allen Browning moved to adopt Resolution 2017-09 approving the sale and execution and delivery of pledged revenue refunding obligations. Vice Mayor Steve Erhart seconded; all were in favor, motion carried unanimously. 6-0

**B. DISCUSSION AND CONSIDERATION ON CURRENT REMOVAL OF STOP SIGNS  
THROUGHOUT TOWN**

Mayor Bryce Hamblin asked Community Development Director Jeremiah Loyd to reiterate the Stop Sign Study which was conducted. Mr. Loyd stated we performed the study using the manual on Uniform Traffic Control Devices and the book Policy on Geometric Design for Highways (AASHTO). The Town itemized traffic signs that didn't really make sense from an engineering stand point and made recommendations according to Town Code to remove some stop signs. The Town also looked at what average speeds were after they removed the stop signs. On south Butler the mean speed was 20.5 miles per hour (MPH) and median speeds were 19.72 MPH and 85% of the vehicles were going 26 MPH or less. North Butler had a little more volume so a bit higher speeds but it still fell well within the range. The mean speed was 24.7, the median speed was 20 1/3 MPH, and 85% of the vehicles were going 28.7 MPH or less. The study tried to consider every point of view with data, sight distance, and other factors.

Mayor Bryce Hamblin stated that this was the information presented to the Town. The Town identified a number of stop signs for removal, those were removed and there is obviously some concerns with people that live on or around those streets where stop signs were

removed. Mayor Hamblin stated the Council would like to open the meeting for public comment regarding the concerns. Mayor Hamblin said the Council is trying to do what is best for the town, so if there is a situation where it is shown that the public would be better served by taking a different course of action, that is something that can always be brought back for consideration.

Citizens who spoke where: Wanda Gilliam Stevens, Travis Udall, Dakota Finch, Brittany Finch, Kimberly Tucker, Pat Tucker, Chuck Stevens, Rhonda Slade, Delia Whetstine, Tiffany Tucker, and Lee Wiltbank.

After a list of concerns and other discussion, main concerns are summarized to be:

- Excessive speed
- Visibility
- Parents not using designated pickup and drop off areas
- Kids darting out in front of buses or vehicles
- Nothing to slow traffic down
- Blind spots

A variety of different ideas and solutions proposed were:

- The school enforce the designated drop off and pick up area
- Speed bumps – The town said speed bumps are doable if neighborhood wants it. The cost would be \$1,500 and 75% of the people in that neighborhood have to agree to a speed bump. Public Works concern is snow removal around speed bumps.
- Form a committee of parents and community residents to decide how best to address the issue and/or to volunteer as crossing guards
- Reduce the speed and put 15 MPH signs when kids are present and it would be easier to enforce
- Make 2<sup>nd</sup> Street a through street and Eagar, Hamblin, Butler, and Brown put up stop signs
- With 2<sup>nd</sup> Street a through fare put up 15 MPH signs all the way down that street from Main Street to Brown Street.

After much discussion Mayor Bryce Hamblin stated that Chief Mike Sweetser will hold a civic forum after Eagar Days and get feedback for a solution by next Council Meeting. Mayor Hamblin said the Town is not opposed to changing any of the former decisions, the Council just wants to do whatever is best in the area.

C. DISCUSSION AND CONSIDERATION TO AWARD TOWN WIDE IT SERVICES TO SUNSTATE TECHNOLOGY GROUP BASED ON REQUEST FOR QUALIFICATIONS

Interim Town Manager Bruce Ray reminded Council that the town had terminated their contract with Conquest Technologies and placed a bid for IT services. The Town received one proposal back from Sunstate Technology Group. Mr. Ray reported the bid is \$16,000 above what has been budgeted, however there are no other options given the IT services received in the past were less than adequate, and he is hopeful that moving forward service will be more productive and the IT bugs worked out.

Vice Mayor Steve Erhart moved to award Town wide IT services to Sunstate Technology Group based on request for qualifications. Winslow McNeill seconded; all were in favor, motion carried unanimously. 6-0

#### **ITEM #10: EXECUTIVE SESSION**

Councilor Allen Browning moved to adjourn into Executive Session [at 8:29 p.m.] Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 6-0

- A. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A3.A4. - DISCUSSION OR CONSULTATION FOR LEGAL ADVICE WITH THE TOWN'S ATTORNEY AND – DISCUSSION OR CONSULTATION WITH THE ATTORNEYS OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSIONS CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION – NAVOPACHE ELECTRIC COOPERATIVE AND FRONTIER FRANCHISES
- B. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A1 - DISCUSSION OR CONSIDERATION OF EMPLOYMENT, ASSIGNMENT, APPOINTMENT, PROMOTION, DEMOTION, DISMISSAL, SALARIES, DISCIPLINING OR RESIGNATION OF A PUBLIC OFFICER, APPOINTEE OR EMPLOYEE OF ANY PUBLIC BODY – TOWN MANAGER POSITION
- C. EXECUTIVE SESSION AS ALLOWED BY A.R.S. § 38-431.03.A4. - DISCUSSION OR CONSULTATION WITH THE ATTORNEYS OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSIONS CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION – TOWN MANAGER CONTRACT

#### **RECONVENE INTO REGULAR SESSION**

Vice Mayor Steve Erhart moved to reconvene into Regular Session [at 9:09 p.m.] Councilor Winslow McNeill seconded; all were in favor, motion carried unanimously. 6-0

- D. DISCUSSION AND CONSIDERATION OF ANY ACTION DEEMED NECESSARY FROM THE EXECUTIVE SESSION ITEM 10.A

No action.

E. DISCUSSION AND CONSIDERATION OF ANY ACTION DEEMED NECESSARY  
FROM THE EXECUTIVE SESSION ITEM 10.B

Vice Mayor Steve Erhart moved to increase Interim Town Manager Bruce Ray's current pay by 5%. Councilor Winslow McNeill seconded; Councilor John Phelps was opposed, motion carried. 5-1

F. DISCUSSION AND CONSIDERATION OF ANY ACTION DEEMED NECESSARY  
FROM THE EXECUTIVE SESSION ITEM 10.C

No action.

**ITEM #11: SIGNING OF DOCUMENTS**

Necessary signatures were obtained for the Minutes of June 2017; Financial Statements for June 2017; Resolution 2017-09.

**ITEM #12: ADJOURNMENT**

Councilor Winslow McNeill made a motion to adjourn the meeting [at 9:14 p.m.] Councilor Allen Browning seconded; all were in favor, motion carried unanimously. 6-0

Attest: \_\_\_\_\_

Mayor: \_\_\_\_\_

Vice-Mayor: \_\_\_\_\_

Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

CERTIFICATION OF COUNCIL MINUTES

I hereby certify that the foregoing minutes is a true and correct copy of the minutes of the Regular Council Meeting of the Town of Eagar, Arizona held on August 1, 2017.

I further certify that the meeting was duly called and held and that a quorum was present.

---

Eva M. Wilson, Town Clerk